Office of Transition Ministry – **Community Portfolio data form** *December 2010*

**Basic Information**

Name of Church/Institution

Position Title Diocese Current Status

Order of ministry Receiving Institution location

Requested names until *(address)*

Institution phone Institution email

Weekly Average Number of Weekend Number of Other per

Sunday Attendance Worship Services Month Worship Services

**Compensation, Housing & Benefits**

Current Annual Cash Stipend Cash Stipend detail

Compensation

$        [ ]  $

Includes the following (check all that apply). Your worshipping community provides You may only use numbers

Only numbers are allowed eg: 80000 your housing in the form of a cash and decimal points in this

(not 80,000.00). stipend as compared to a specific place field. Do not use commas.

 to live, such as a rectory.

 Housing/Rectory detail Utilities Utilities detail

 $      [ ]  $

 Only numbers are allowed in

 Housing / Rectory Detail.

 Do not use commas.

SECA reimbursement SECA SECA

 [ ]  N/A Reimbursement reimbursement

 options details

   $

 Compensation Available

For New Position Negotiable Additional Compensation note *(~20 words)*

$

You may only use numbers

and decimal points in this field.

Do not use commas.

Housing Available for Pension Plan Healthcare Options Dental

      persons [ ]  We're in compliance

 with CPF requirements.

Housing Equity Allowance Annual Equity Vacation Weeks Vacation Weeks

in budget amount  details

       $

 You may only use numbers

 and decimal points in this field.

 Do not use commas.

Continuing Education Continuing Education Continuing Education

Weeks Weeks details Funding in budget

Sabbatical Provision Travel/Auto account Other Professional Account

Comments:

**Incumbent History & Church/Day Schools**

Name Position Title Date Begun Date Ended

Name Position Title Date Begun Date Ended

Name Position Title Date Begun Date Ended

Name Position Title Date Begun Date Ended

Comments

Church School Number of Number of Students for Number of

 Teachers/Leaders for Children School Teachers/Leaders for

 Children School Teen/Young Adult School

 Number of Students for Number of Teachers/Leaders

 Adult School for Adult School

Day School Number of Students for Number of Teachers for Number of Total Staff for

 Day School Day School Day School

**Narrative** *In our baptism we promise to proclaim by word and example the Good News of God in Christ, seeking and serving Christ in all persons. You are invited here to reflect on your ministry by responding to five (5) of the following questions (max 250 words, each response). You may answer in more than one language, if appropriate.*

**Describe a moment in your worshipping community’s recent ministry which you recognized as one of success and fulfillment.**

**Describe your liturgical style and practice. If your community provides more than one type of worship service, please describe all.**

**How do you practice incorporating others into ministry?**

**As a worshipping community, how do you care for your spiritual, emotional, and physical well-being?**

**How do you engage in pastoral care for those beyond your worshipping community?**

**Describe your worshipping community’s involvement in either the wider Church or geographical region?**

**Tell about a ministry that your worshipping community has initiated in the past five years. Who can be contacted about this?**

**How are you preparing yourselves for the Church of the future?**

**Please provide words describing the gifts and skills essential to the future leaders of your worshipping community?**

**Connections**

Your Worshipping Community’s website

You may provide the media links to You may provide links here to

your worshipping community other sites where you might be found

(audio, video, YouTube, etc.)

Languages significantly Approximate number Provide worship or classes

represented in your of people in the following languages

worshipping community

Comments

**References**:

Bishop Name

Bishop Contact Information

Diocesan Transition Minister Name

Diocesan Transition Minister Contact Information

Current Senior Warden Name:

Current Senior Warden Contact Information:

Previous Senior Warden Name

Previous Senior Warden Contact Information:

Nominating/Search Committee Chair Name Nominating/Search Committee Chair Ministry

Nominating/Search committee Chair Contact Information

Parish/Institution Leader Name Parish/Institution Leader Ministry

Parish/Institution Leader Contact Information

Local Community Leader Name Local Community Leader Relationship

Local Community Leader Contact Information