

# LETTER OF AGREEMENT

between  
St. B Episcopal Church  
and  
The Reverend John Z. Doe

The Reverend John Z. Doe has been selected to serve as Priest-in-Charge of St. B Church. The Priest-in-Charge serves at the invitation of the Vestry of St. B Church and with the approval of the Bishop of Central Florida and shall not be considered as a candidate for Rector of the parish.

The Priest-in-Charge shall exercise a regular and consistent ministry at St. B Church as appropriate to the clergy of this Diocese. In addition to those regular duties of members of the clergy the Priest-in-Charge shall undertake a mutual ministry with the Vestry and Parish leadership in leading the congregation through a healthy transition during the interim period.

It is expected that the Priest-in-Charge will maintain regular office hours \_\_\_\_\_ per week, conduct Sunday services, and weekday services on \_\_\_\_\_. Special services such as weddings and funerals shall be mutually arranged.

The Priest-in-Charge shall receive the following compensation and reimbursement of expenses:

\$ \_\_\_\_\_ /month cash stipend

\$ \_\_\_\_\_ /month travel allowance

In addition the Vestry shall pay all applicable Church Pension Fund assessments.

This agreement shall be effective \_\_\_\_\_ through \_\_\_\_\_, and may be extended by mutual consent of the Priest-in-Charge, Vestry and Bishop and shall not extend beyond the beginning of the ministry of the new Rector. Either party with two weeks notice may terminate this Agreement.

If the Priest-in-Charge and Vestry are in disagreement concerning interpretation of this Letter of Agreement either party may appeal for mediation to the Bishop, or another mutually agreed upon third party, the Bishop remaining the final arbiter.

\_\_\_\_\_  
Date Priest-in-Charge

\_\_\_\_\_  
Date Senior Warden

\_\_\_\_\_  
Date Bishop