



The Episcopal Church
Diocese of Central Florida

The Reverend Canon Ernest L. Bennett
Canon to the Ordinary

MEMORANDUM

TO: Non-Parochial Clergy & Clergy 72 years of age or older
FROM: Canon Ernie Bennett
DATE: February 19, 2010
SUBJECT: Annual Report

It's that time of year again when I need to ask you to complete an Annual Report. In general you need to submit an annual report in the attached format if you:

- do not serve in a parish or mission on a paid basis, **or**
- are 72 years of age or older, **or**
- are retired from active service, **or**
- reside in or are officiating in another diocese, **or**
- are canonically resident in another diocese.

I include with this memorandum the text of some relevant Canons and procedures for licensure in the Diocese of Central Florida.

You will note that we ask you on the Report Form to verify that you have been trained in some very specific courses:

1. "Safeguarding God's Children" – which training may be completed online by making arrangements through your local congregation "Local Administrator" or through Marilyn Lang in my office.
2. "Safeguarding God's People" – both units (Prevention of Exploitation and Prevention of Harassment) have been offered twice and are scheduled twice more in the next few months. A flyer with upcoming training dates is attached.

You must certify that you have completed these specific trainings OR that you plan to complete them OR indicate why you cannot do so.

I want to make this as simple as possible for you so I ask you to print out and complete this form and return it to me by April 1, 2010. I would appreciate it if you could get this to me sooner because we both know how easily these things can get misplaced if set aside. If you prefer to receive a printed copy of this memo and enclosures, please let me know and I will send this to you via U.S. Mail.

If you feel you have received this mailing in error please notify me so that I can correct our records.

Thank you for your cooperation. Signing the form means that you certify the information is correct and (where appropriate) are applying for a renewal of your license to function as a priest in the Diocese of Central Florida and/or wish to remain in your present tenure.

INFORMATION REGARDING LICENSURE IN THE DIOCESE OF CENTRAL FLORIDA

Licensure

In order to officiate in the Diocese of Central Florida all priests and deacons who are 72 years of age or older **or** who are canonically resident in another diocese, must be licensed by the Bishop each year. No license will be issued without the filing of an annual report.

From Diocesan Canons:

Canon XVI: Ordained Ministers

Section 9. All clergy canonically resident and/or licensed in the Diocese shall comply with all risk management policies established by the Diocesan Board.

Section 10. All members of the clergy of this Diocese, having subscribed to the Declaration required by Article VIII of the National Constitution, shall be under the obligation to model in their own lives the received teaching of the church that all its members are to abstain from sexual relations outside of Holy Matrimony. All members of the clergy of this Diocese may allow to take place in their cures, officiate at, bless or participate in, only those unions prescribed by Holy Scripture: the wedding of one woman and one man. Said clergy are forbidden to allow to take place in their cures, officiate at, bless or participate in any other unions, as proscribed by Holy Scripture.

From National Church Canons:

Title I.6.2

Every Bishop, Presbyter, or Deacon whose report is not included in a parochial report shall also report on the exercise of such office, and if there has been none, the causes or reasons which have prevented the same.

Title III. 9.3

(e) Employment of Priests in Other Settings.

(1) Any Priest who has left a position in this Church without having received a call to a new ecclesiastical position and who desires to continue the exercise of the office of Priest shall notify the Ecclesiastical Authority of the Diocese in which the Priest is canonically resident and shall advise the Bishop that reasonable opportunities for the exercise of the office of Priest exist and that use will be made of such opportunities. After having determined that the person will have and use opportunities for the exercise of the office of Priest, the Bishop, with the advice and consent of the Standing Committee, may approve the Priest's continued exercise of the office on condition that the Priest report annually in writing, in a manner prescribed by the Bishop, as provided in Canon 1.6.2.

Title III. 9. 6 Licenses

(a) No Priest shall preach, minister the Sacraments, or hold any public service, within the limits of any Diocese other than the Diocese in which the Priest is canonically resident for more than two months without a license from the Ecclesiastical Authority of the Diocese in which the Priest desires to so officiate. No Priest shall be denied such a license on account of the Priest's race, color, ethnic origin, sex, national origin, marital status, sexual orientation, disabilities, or age, except as otherwise provided in these Canons. Upon expiration or withdrawal of a license, a priest shall cease immediately to officiate.

Title III. 9.7 Resignation

On reaching the age of seventy-two years, a Priest shall resign from all positions of/in this Church, and the resignation shall be accepted. Thereafter, the Priest may accept any position in this Church, including, with the permission of the Ecclesiastical Authority, the position or positions from which resignation pursuant to this Section has occurred;

Provided,

(a) tenure in the position shall be for a term of not more than twelve months, which term may be renewed from time to time.

(b) service in the position shall have the express approval of the Bishop of the Diocese in which the service is to be performed, acting in consultation with the Ecclesiastical Authority of the Diocese in which the Priest is canonically resident.

(c) Anything in this Canon to the contrary notwithstanding, a Priest who has served in a non-stipendiary capacity in a position before resignation may, at the Bishop's request, serve in the same position for a term not to exceed twelve months thereafter, and this term may be renewed.

SAFEGUARDING GOD'S PEOPLE

Another Training Opportunity

Canterbury Retreat & Conference Center
Tuesday, March 23, 2010

8:30 AM	Registration
9:00 AM – Noon	Prevention of Sexual Exploitation of Adults
Noon – 1:00 PM	Lunch
1:00 PM – 4:00 PM	Prevention of Sexual Harassment of Church Workers

This is a very full agenda and we will need to start PROMPTLY at 9 o'clock.

Cost for the Day is \$15 person and this includes lunch.

Please register with Marilyn Lang (dcfmarilyn@aol.com or by calling her at the diocesan office) as soon as possible but no later than Tuesday, March 16.

safeguarding
God's people



Please note: This training is a duplicate of the training already offered and is open to anyone who wishes to attend.

SAFEGUARDING GOD'S PEOPLE

Another Training Opportunity

Canterbury Retreat & Conference Center
Monday, May 10, 2010

8:30 AM	Registration
9:00 AM – Noon	Prevention of Sexual Exploitation of Adults
Noon – 1:00 PM	Lunch
1:00 PM – 4:00 PM	Prevention of Sexual Harassment of Church Workers

This is a very full agenda and we will need to start PROMPTLY at 9 o'clock.

Cost for the Day is \$15 person and this includes lunch.

Please register with Marilyn Lang (dcfmarilyn@aol.com or by calling her at the diocesan office) as soon as possible but no later than Monday, May 3.

safeguarding
God's people



Please note: This training is a duplicate of the training already offered and is open to anyone who wishes to attend.

**Annual Report - 2010
Non-Parochial Clergy
Or Clergy 72 years of age or older
Diocese of Central Florida**

Please return completed report by April 1, 2010 to:
The Rev. Canon Ernest L. Bennett
1017 East Robinson Street, Orlando, Florida 32801

Name _____ Spouse's Name _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ e-mail address _____

Diocese Canonically Resident _____ Date of Birth _____

Currently Serving (parish/institution and city) _____

Brief description of ministry (or causes/reasons which have prevented exercise of same) - continue on back if necessary:

I have completed "Safeguarding God's Children" **Child Sexual Abuse Prevention** training Yes No

I have completed "Safeguarding God's People" **Exploitation Prevention** training Yes No

I have completed "Safeguarding God's People" **Harassment Prevention** training Yes No

If you answered "no" to any of the above please indicate the date you plan to take this mandatory training OR indicate on the back of this form why you feel you are unable to do so.

I am interested in: supply work (occasional Sunday services)
 interim ministry (more continuous service)
 nothing beyond present responsibilities

For supply/interim, I am willing to travel approximately _____ miles.

In 2010, I am available for the following months/dates:

Signature _____ **Date** _____

Note: By signing this form you certify that the information is correct and (where appropriate) are applying for a renewal of your license to function as a priest in the Diocese of Central Florida and/or wish to remain in your present tenure.